



Leicester Pétanque Club

Photography, filming and social media Policy

Leicester Pétanque Club is committed to providing a safe environment for children/young people under the age of 18 to participate in sport. Essential to this commitment is to ensure that all necessary steps are taken to protect children/young people from the inappropriate use of their images in resource and media publications, on the internet, and elsewhere.

Definitions

Photographic Images and Video Images includes the use of cameras, digital cameras, video recorders, mobile phones and personal digital assistants (PDAs)

Leicester Pétanque Club has adopted the following key principles to protect children/young people wherever and whenever photographic and video images are taken and stored:

- The interests and welfare of children taking part are paramount
- Parents/carers have a right to decide whether children's images are to be taken, and how those images may be used
- Parents/carers must provide written consent for children's images to be taken and used
- Images should convey the best principles and aspects of our sports, such as fairness and fun
- Care should be taken to ensure that images are not sexual or exploitative in nature, nor open to obvious misinterpretation and misuse
- Images should only be taken by authorised persons, as agreed by the club
- All images of children will be securely stored and destroyed when no longer relevant
- In the case of images used on web-sites, particular care must be taken to ensure that no identifying details facilitate contact with a child by a potential abuser

Social Media sites (Facebook, Twitter, Instagram, Whatsapp, etc.) are public forums, so treat them as such.

- Members are expected to show respect to others, including other members of the Club and the wider Pétanque community, and to act at all times within the core values of the game.
- Individuals and organisations are strictly responsible for any posting on their account(s).
- Respect the rights and confidentiality of others.
- Re-posting or re-tweeting inappropriate content represents an endorsement of that content and can be actionable.
- Do not use abusive, derogatory, vulgar or sexual language.
- Do not criticise or imply bias in match officials.
- At all times, exercise discretion and respect for clubs, players, fans and the game's partners.



Publishing Images

Leicester Pétanque Club may use photographic and video images for promotional purposes, including inclusion on the club's website, social media such as Facebook and in the press, with the following conditions:

- Through the use of a consent form, we will ask for the permission of parents/carers to take and use the child's image (see appendix for consent form)
- We will NEVER publish personal details (email addresses, telephone numbers, addresses etc) of a child/young person
- We will only authorise the use of images of players in suitable clothing (i.e. T-shirt/shorts/skirt/trousers)
- Material will be destroyed once it is no longer relevant

Use of Photographic Filming Equipment by other persons

- Photographic and video images taken on behalf of the club will normally only be taken by Leicester Pétanque coaches, appropriate staff or approved photographers who must be clearly identified.
- Press or other professional photographers must be approved and clearly identified.

Leicester Pétanque Club does not want to prevent parents, carers or other spectators being able to take legitimate photographs or video footage of players/participants. However, there is evidence that certain individuals will visit sporting events to take inappropriate photographs or video footage of children/young people. All staff and volunteers should be vigilant about this possibility. Any concerns should be reported to the appropriate Welfare Officer.

No photographic or video images should be published or shared on social media without the permission of the parent/carer of the child concerned.

Use of Video as a Coaching Aid

- Players and their parents/carers should be made aware that this is part of the coaching programme
- and understand the purpose of filming as a coaching aid
- We will seek written permission from the parent/carer for the use of photography and video analysis
- (see appendix for consent form)
- When filming, we will ensure that there is an appropriate approved adult present
- Care will be taken in the storing of coaching films to avoid inappropriate use
- Material will be destroyed once it is no longer relevant

Removing your images from our records

You can contact us to change your permission at any time, by emailing images@leicesterpc.co.uk



Leicester Pétanque Club will take all steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform Leicester Pétanque Club immediately.

Consent information (Please tick relevant boxes):

To be completed by Parent/Guardian:

- I give permission for my child to be filmed for coaching purposes
- I give permission for my child's photograph to be used within the club for display purposes
- I give permission for my child's photograph to be used within other printed publications
- I give permission for my child's photograph to be used on the club's website
- I give permission for my child to be videoed for use on the club's website
- I give permission for my child's photograph to be used on the club's social media pages
- I give permission for my child to be videoed for use on the club's social media pages

- I confirm I have read or been made aware of how these images or videos will be stored within the organisation.

Signature of Parent/Guardian:

Print name:

Date:

If you are taking photographs/video images of your own child, please ensure that no other children are included in the shot and permission has been granted by a Leicester Pétanque Club committee member

Please return this form as soon as possible to secretary@leicesterpc.co.uk