



Leicester Pétanque Club

Constitution of Leicester Pétanque Club

1/ Name

- 1.1 The club shall be known as Leicester Pétanque Club.
- 1.2 The club is a not for profit organisation.

2/ HEADQUARTERS

- 2.1 The club's headquarters shall be at Pavilion No.2, Western Park, Leicester LE3 6HX
- 2.2 The Club's registered office shall be that of the Secretary

3/ AIMS AND OBJECTIVES

- 3.1 Promotion of community participation in healthy recreation for the benefit of the inhabitants of Leicester and the surrounding areas by the provision of facilities for playing Petanque.
- 3.2 Offer coaching and competitive opportunities for its members in the sport of pétanque.
- 3.3 To manage the Clubs playing facilities.
- 3.4 The aims and objectives of the Club will be consistent with the furthering of equal opportunities for all groups in the playing of pétanque.

4/ DEFINITIONS OF TERMS AND ABBREVIATIONS USED IN THIS CONSTITUTION

- 4.1 AGM – Annual General Meeting
- 4.2 EGM – Extraordinary General Meeting
- 4.3 Members – Members shall be persons who have paid up to date the annual fee appropriate to their category.
- 4.4 Executive Committee – This will be the Elected officers appointed to the Club.
- 4.5 Committee – This will officers of the club appointed by the Executive committee

5/ MEMBERSHIP

- 5.1 The Club shall consist of officers and members.



5.2 The membership of the Club shall be open and not unreasonably restricted on the grounds of sex, race, disability, political, religious or other opinions to any person who is interested in furthering the objectives of the club.

5.3 In accepting membership a person agrees to abide by the club's code of conduct and rules and pay the club's agreed subscription or fees. All new members must wait 48 hours from approval before receiving membership benefits.

5.4 Members under the age of 18 years in the current calendar year, shall be considered as a junior member. Junior members shall be charged a percentage of a full adult membership. This will be agreed at the AGM.

5.5 Junior members shall not have the right to vote at meetings, but are entitled to elect from amongst themselves one representative who shall have the right to vote as one full member of the club.

5.6 The Executive committee have the right to withdraw membership from any member of the club, subject to appeal.

6/ MEMBERSHIP FEES

6.1 Membership fees shall be proposed by the Treasurer for acceptance at the AGM or EGM.

6.2 Membership fees fall due on 1st January of each year and are payable to the Club's treasurer.

7/ OFFICERS

7.1 The executive officers of the Club shall be Chairman, Secretary and Treasurer and any other officers the executive officers deem relevant.

7.2 The Executive officers shall hold office for two calendar years. All other officers being elected annually at the Club's AGM.

7.3 All officers shall retire at the end of their stated term but be eligible for re-appointment.

7.4 The officers shall act for all its members in accordance to the constitution.

7.5 Any reasonable expenses incurred by an officer on official Club business approved by the Executive committee shall be reimbursed from Club funds.

8/ FINANCE

8.1 All monies raised by or on behalf of the Club shall be used solely for the benefit of the Club and no other purpose.

8.2 The Club's treasurer is responsible for the finances of the Club.

8.3 The financial year will end 31st December of each year.



8.4 Proper accounts shall be kept of all sums of money received and paid out of the Club.

8.5 An independently verified statement of accounts shall be presented at the AGM of the Club.

8.6 The funds of the Club shall be lodged at a Bank or Building Society in the name of the Club. The Treasurer and one other will be the Signatory of the account or whomever the Executive committee deem fit.

9/ AGM AND OTHER MEETINGS

9.1 The AGM of the Club shall be held every year at a date determined by the executive committee, when an annual report of the affairs of the club and a statement of the financial year shall be presented.

9.2 The AGM will be held no later than 12 months following the previous AGM.

9.3 The secretary shall give not less than 4 weeks' notice of the date of the AGM to all full members.

9.4 The executive officers of the club shall elect officers at the AGM from those present from time to time as it may determine.

9.5 Nominations and resolutions shall require two adult full members' signatures both with a minimum of 6 months current membership of the Club. Nominees will have minimum membership of the club for the previous 12 months preceding the AGM. In the event of more than one nominee for a position, a paper ballot will take place of those members present at the AGM.

9.6 The secretary shall receive nominations for officers not less than 14 days prior to the AGM (21 days for resolutions to the constitution).

9.7 At least 7 days prior to the meeting the secretary shall send to each full member notice of the meeting, the agenda, and details of any motions submitted.

9.8 At the AGM it is one member one vote. Only fully paid-up full members have the right to vote and attend as well as any appointed person in section 5.5

9.9 The quorum for a general meeting shall be a quarter of the voting membership.

9.10 An EGM shall be called by an application in writing to the secretary and signed by not less than a third of eligible to vote.

9.11 A motion shall be carried by a simple majority of those present and eligible to vote.

9.12 No proposal to amend the constitution that has been defeated shall again be proposed until a period of 18 months calendar months has elapsed.

9.13 The chair shall have the casting vote in addition to a deliberative vote.



10/ PROPERTY AND ASSETS

10.1 The secretary will keep a register of all property and assets owned or leased by the Club.

11/ DISCIPLINE AND APPEALS

11.1 The Executive officers can take appropriate disciplinary action against any member and shall have the authority to terminate the memberships of any member guilty of conduct deemed to be to the detriment of the Club

11.2 There shall be the right of appeal to the Executive officers or an appeal committee set up by it to act on its behalf, against any decision made by an officer of the Club.

11.3 The appeal should normally be considered within 14 days of it being received by the secretary.

12/ DISSOLUTIONS PROCEDURES

12.1 The Club may be dissolved at any time by the consent of two-thirds of the fully paid-up full members of the Club.

12.2 Any funds and assets shall be donated to a like-minded Club or association.

13/ REVIEW OF THE CONSTITUTION

13.1 The constitution shall be reviewed on an annual basis.

13.2 Amendments to the constitution shall only be agreed at an AGM or EGM subject to the conditions in Section 9.

13.3 In the event of any question or matter arising which is not provided in the constitution, such as questions or matter shall be dealt with by the Committee, whose decision shall be final.

Signed Signed

Position..... Position.....

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